



Dance Partners

COVIDSafe Procedures

Updated February 1st 2021

This document has been prepared to help protect staff, students, and parents and should be read in conjunction with our COVIDSafe Plan. Our primary focus is to keep our dance family safe and ensure clear guidelines as to how Dance Partners will operate during this time.

All criteria for our return to the studio is in accordance with current Victorian State Government guidelines. We will advise you of any further updates once they are released.

Key Actions to Stop the Spread

- Wash your hands often.
- Use hand sanitiser
- Adhere to social distancing rules.
- Try not to touch your eyes, nose, or mouth.
- Cover your nose and mouth with a tissue when you cough or sneeze.
- Please stay home if you feel unwell, get tested and self-isolate pending results.
- All infectious waste disposables are to be placed in the correct waste bin this includes but not limited to; tissues, sanitiser/disinfectant wipes/ disposable face coverings.

Additional Key Points

Please see the following website for COVID-19 symptoms:

<https://www.dhhs.vic.gov.au/victorian-public-coronavirus-disease-covid-19>

Students should not attend the studio in any capacity if they feel unwell or have been in close contact with a suspected case of COVID-19.

If found to have any symptoms related to COVID-19 as stated by DHHS, you must:

- Refrain from attending class
- Get tested
- Self-isolate pending test results
- Medical certificates may be required upon re-entry into the facility.

Vulnerable students with medical conditions who may be at increased risk or those with underlying medical conditions should obtain advice from their doctor before returning to the studio.

References and Guidelines

Australian Government www.australiagov.au

Federal Government www.health.gov.au/covid19-resources

Victorian Government www.dhhs.vic.gov.au/coronavirus-covid-19-daily-update

Safe Work Australia www.safeworkaustralia.gov.au/covid-19-information-workplaces

National COVID-19 www.pmc.gov.au/nccc

General Facility Cleaning and COVID Safe Practices

- All staff and teachers have completed COVIDSafe Training.
- Cleaning will occur at the end of each day/evening.
- StSilas Church – Conducts weekly cleaning of the premises, all hall users must clean after each visit during their allocated time and make record in a cleaning log book.
- Floors throughout the facility will be swept and mopped daily.
- Toilets, sinks, taps, soap dispensers will be wiped and sanitised at the end of each day/evening.
- Light switches, door handles, high touch items will be wiped down after each class
- Studio doors will remain open where possible & will only be opened/closed by the teacher in that studio.
- Social distancing markers will be placed in the studio 1.5 metres apart.
- Signage will be displayed around the facility to educate and instil good hygiene practice, social distancing reminders and maximum person allowances per space.
- There will be sanitising stations placed in the foyer and studios.
- Records of teachers, staff and students entrances and exits in facility will be kept for trace contacting.
- All students are to bring their own water bottles and any other required equipment & must take every item with them upon exit.
- No extra unrequired items are to be brought into the facility.
- No extra persons are allowed on site, this includes parents/guardians, friends etc.
- Special needs students are exempt. Carer adhere to social distancing rules, must use hand sanitizer and wear face covering.
- Children of kindergarten age may require a parent, this is to be determined by Director/Principal and parent must adhere to COVIDSafe rules whilst on the premises

Arrival of Students

- Students should arrive dressed in their dance attire and ready for class
- Parents/Guardians are to drop off their child at the entrance, whilst maintaining social distancing and not enter the premises, Kiss and Go
- Staff will manage the arrival and exit of students to minimise cross over of classes.
- Attendance roles will be diligently marked.
- Inside the building, students are to adhere to social distancing rules using the indication markers as a guide to remain 1.5 meters apart.
- Hand sanitiser will be used on all students upon their arrival.
- If a student is suspected of being ill, we will conduct a temperature check. If a students result indicates a high body temperature of greater than 37.5°C a second reading will be conducted. If the second result is again high the student must return home.
- they will be asked to go home immediately and will be safely isolated from other persons.
- Internal doors will remain open to avoid touch point contact and increase air flow.

In Class Protocol

- Internal doors will remain open.
- Students are to use floor markers as guides to remain 1.5 metres apart from others.
- Ballet barres will only be used when necessary.
- Teachers and staff will remain 1.5m from students always.
- Partner work or physical contact between students will be limited, students are to refrain from hugging, high 5s or close contact with others.
- Travel / corner / drills and choreography of dances routines will be taught maintaining social distancing requirements.

We do request to please use the bathroom before arriving at the studio if possible.

Class Conclusion

- Students must take all their belongings with them, any items left behind will have to be discarded.
- Students will hand sanitise and be escorted to the exit where parents are to collect them, parents and students must maintain social distancing during exit and pick up, even outside of the building.
- Teachers or a staff member will wait until each student is collected to ensure Child safety policies and procedures are in place.

Please be on time to pick up your children.

- Food is not to be brought into the building.
- Upon exit of all students, the studio will be sanitised and disinfected, if toilets have been used by students, these will also be sanitised.
- Teachers are to also wipe down the stereo, any remote controls, light/fan switches their own personal belongings such as mobile phones and laptops.
- Teachers will discard any unclaimed water bottles or belongings at the end of day/evening.

Timetable & Fees

- Classes will move to online classes immediately if required by State Government.
- No refunds will be given to students who do not wish to continue online.
- Enrolment be facilitated through trybooking.
- We understand families are facing difficult times, please advise us if you require a payment plan.

Contact

All concerns or queries are to be directed to:

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